



Peters Township School District

**AGENDA
PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
MONDAY, MARCH 18, 2024 AT 7:30 PM
DISTRICT ADMINISTRATION OFFICES**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

SUPERINTENDENT'S COMMENTS

➤ Celebration of Excellence

PUBLIC COMMENT ON AGENDA AND OTHER ITEMS

(Peters Township School District Policy 903)

Peters Township School District values parent and community engagement. Speakers listed on the agenda will be allotted a maximum of five (5) minutes for public comment. Speakers not listed on this agenda will be allotted a maximum of two (2) minutes for public comment.

Part of our communication effort involves taping and sharing videos of our Board meetings to help our community stay informed on matters before the Board. Any guest speakers or members of the public who are taking part in the meetings are reminded to come to the podium and use the microphone when making comments so that they may be heard by those of us in the room and those watching online. All speakers are reminded to state their name and resident status for the minutes.

PRESIDENT'S COMMENTS

An Executive Session was held immediately prior to this meeting to discuss personnel and litigation matters.

NEW BUSINESS

I. BUSINESS OFFICE

RECOMMENDATION: Consider a motion to approve Business Office recommendations as follows: (attachments)

1. Approval of the minutes for the Regular Board Meeting dated February 20, 2024.
2. Approval of the Treasurer's Report for February 2024 with a balance of \$17,904,778.54.
3. Approval of the General Fund bills for February 16, 2024 through March 14, 2024.
4. Approval of the Capital Facilities Fund bills for February 16, 2024 through March 14, 2024.
5. Approval of the Food Service Fund bills for February 16, 2024 through March 14, 2024.
6. Approval of the McMurray Elementary School Activity Fund report for February 2024.
7. Approval of the Middle School Activity Fund report for February 2024.
8. Approval of the High School Athletic Fund report for February 2024.
9. Approval of the High School Activity Fund report for February 2024.
10. Approval of the High School Coffee Shop Activity Fund report for February 2024.

II. BOARD COMMITTEES

Personnel

Daniel Taylor

Buildings and Grounds

Rebecca Bowman

1. **RECOMMENDATION:** Motion to approve a one (1) year renewal agreement with Bob's Landscaping for grass cutting services in the amount of \$42,500.00. There is no change in annual cost from last year's agreement.
2. **RECOMMENDATION:** Move to approve the responsive bus bid submitted by Myers Equipment Corporation meeting specifications for two (2) 72 passenger school buses with chains at a total cost of \$279,034.00. One other bid was received. This project is funded by Capital Projects.

Education

Shari Payne

An Education Committee Meeting has been scheduled for April 9, 2024.

3. **RECOMMENDATION:** Move to approve the Peters Township School District's Comprehensive Plan.

Finance

Rolf Briegel

Audit Presentation for Fiscal Year Ending June 30, 2023 presented by Hosack, Specht, Muetzel & Wood LLP.

4. **RECOMMENDATION:** Move to accept the 2022–2023 School District Audit including the Single Audit Report prepared by Hosack, Specht, Muetzel & Wood LLP for Fiscal Year ending June 30, 2023 as presented.

Policy

Lisa Anderson

PSBA

Lisa Anderson

Western Area Career and Technology Center

Rebecca Bowman

The next Joint Operating Committee meeting will be held on March 20, 2024.

WACTC programs are again fully staffed.

WACTC has won the following grants: Supplemental Equipment, PCCD, LSA, Dual Enrollment, and Competitive Safety. Other grants are still in the pipeline.

The WACTC has an on-site sewage treatment plant. Since there is currently no public sewer service, the system is rapidly aging and will need a complete replacement within five years. With potential developments moving out from Houston in the direction of WACTC and beyond, the administration has already begun exploring funding and partnerships to bring public sewer out. Since this would significantly improve property values in the area, this may prove to be fortuitous timing.

Intermediate Unit

The 2024 “State of the Intermediate Unit 1” Conference will be held on Tuesday, March 26, 2024 at the Hilton Garden Inn, Southpointe.

The next Board of Directors meeting will be held on April 25, 2024.

SUPERINTENDENT’S AGENDA

III. CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Accept the following **retirements**:

Name: Elizabeth Clark
Position: Elementary Teacher
Assignment: McMurray Elementary
Effective: End of the 2023-2024 School Year

Name: Dell Hickle
Position: Special Education Teacher
Assignment: High School
Effective: End of the 2023-2024 School Year

Name: Matthew Cheran
Position: Social Studies Teacher
Assignment: Middle School
Effective: July 31, 2024

Name: Elizabeth Bladel
Position: German Teacher
Assignment: Middle School
Effective: August 17, 2024

2. Approve the following as **day-to-day substitute certificated personnel** for the 2023–24 school year:

Jessica Boland - Nurse

3. Approve the following **teacher** to instruct **2024 Summer Physical Education Courses**, at the teacher contractual rate, not to exceed 34 hours per session:

Anthony DeMarco

IV. NON-CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Non-Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leaves of absence:**

March 2023-2024-01
March 2023-2024-02
March 2023-2024-03
March 2023-2024-04

2. Accept the following **retirement:**

Name: Lisa Meier
Position: Paraprofessional
Assignment: High School
Effective: March 28, 2024

3. Approve the following **transfer:**

Name: Mitchell Kobrys
From: Custodian, High School
To: Custodian, Middle School
Effective: March 11, 2024
Replacing: Robin Resciniti

4. Approve the following **new hires:**

Name: Carolyn Heath
Position: Paraprofessional
Assignment: McMurray Elementary
Salary: \$19.52/hr.
Effective: March 20, 2024
Replacing: Kristen Collier

Name: Christopher Smith
Position: Custodian
Assignment: McMurray Elementary
Salary: \$19.48/hr.
Effective: March 20, 2024
Replacing: Taylor Lindley

Name: Stephen Bombich
Position: Custodian
Assignment: High School
Salary: \$19.48/hr.
Effective: April 8, 2024
Replacing: Mitchell Kobrys

5. Approve the following **day-to-day non-teaching substitutes** for the 2023–24 school year:

Jeanne Hutchison-Bus Aide
Lisa Stugan-Custodian

6. Approve the following **paraprofessionals** for the **2024 Extended School Year (ESY) Program** at the contractual rate, from June 24, 2024 through July 25, 2024, one (1) in-service half day and 19 instructional days, 8:00 a.m. to 12:30 p.m., Monday through Thursday:

Patricia Ayres	Stephanie Keelon
Christine Bomba	Mary Liz LaRosa
Ryan DeFazio	Carly Lutz
Glenn Girol	Lucy Micaletti
Rachel Hall	Ramona Neal
Lisa Harrison	Tracey Sollon
Carolyn Heath	

7. Approve the following **substitute paraprofessionals** for the **2024 Extended School Year (ESY) Program** at the contractual rate, from June 24, 2024 through July 25, 2024, one (1) in-service half day and 19 instructional days, 8:00 a.m. to 12:30 p.m., Monday through Thursday:

Cheryl Graves
Kimberly Jackson
Amy Obringer
Tyler Smida

8. Approve the **2024 summer secretary hours** (175-200 approximated hours per school) from June 19, 2024 – August 6, 2024 for the following buildings:

Pleasant Valley Elementary
Bower Hill Elementary
McMurray Elementary

V. EXTRA-DUTY PERSONNEL/PROGRAMS

RECOMMENDATION: Consider a motion to approve Extra-Duty Personnel/Program recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **extra-duty Athletics changes of status** for the 2023–24 school year.

<u>HIGH SCHOOL</u>	<u>FROM:</u>	<u>TO:</u>
Spring		
Adrianna Costanza	Lacrosse, Girls Volunteer Coach	Lacrosse, Girls Assistant Coach
Alexander Puhl	Volleyball, Boys Assistant Coach	Volleyball, Boys Volunteer Coach

2. Approve the following **extra-duty Athletic personnel** for the 2023–24 school year: (attachment)

<u>HIGH SCHOOL</u>	
Spring	
Volleyball, Boys Assistant Coach	Zachary Horensky

3. Approve the following **extra-duty Athletics change of status** for the 2024–25 school year.

<u>HIGH SCHOOL</u>	<u>FROM:</u>	<u>TO:</u>
Fall		
Greta Schratz	Field Hockey, Assistant Coach	Field Hockey, Volunteer Coach

VI. PROFESSIONAL CONFERENCES, TRAININGS AND TRIPS

1. Approve the following **professional conference(s), training(s) and trip(s)**: (attachments)
(Employees/Representatives will not be reimbursed for meals included in the conference.)

Name: Brian Geyer, Athletic Director – High School
Activity: Pennsylvania State Athletic Directors Association (PSADA)
2024 Award Banquet
Dates: March 21 – 22, 2024
Location: Hershey, PA
Estimated Cost: \$0.00

Name: Gregg Wilson, Assistant Principal – High School
Activity: Pennsylvania Science Education Leaders (PennSEL)
Network PA Science, Technology & Engineering, Environmental Literacy,
and Sustainability (STEELS) Training
Dates: April 11 – 12, 2024
Location: Cranberry Township, PA
Estimated Cost: \$118.59

Name: Dr. Jeannine French, Superintendent – District Admin. Offices
Activity: The Forum for Western Pennsylvania School Superintendents
Dates: May 1 – 3, 2024
Location: Bedford, PA
Estimated Cost: \$155.44

VII. EDUCATIONAL PROGRAMS AND STUDENT ACTIVITIES

RECOMMENDATION: Consider a motion to approve the Educational Programs and Student Activities subject to cancelation or change by the Superintendent for health and safety reasons as follows:

1. Approve the following **fundraising** activities:

Organization: Students Active for Environment (S.A.F.E.) Club – High School
Purpose: Club Expenses
Dates: March 19 – 26, 2024
Location: Community
Activity: Sarris Candy Bar Sales

Organization: Girls Lacrosse Boosters – High School
Purpose: Team Expenses
Dates: April 20, 2024
Location: Bruster's Ice Cream
Activity: Car Wash

Organization: Quarterback Club – High School
Purpose: Team Expenses
Dates: May 4 – 5, 2024
Location: Peters Township Tennis Center
Activity: Tennis Bubble Removal

Organization: Interact Club – High School
Purpose: Club Expenses
Dates: May 9, 2024
Location: High School
Activity: Blood Drive

Organization: Girls Golf Boosters – High School
Purpose: Team Expenses
Dates: May 22, 2024
Location: Topgolf
Activity: Play and Donate

Organization: Girls Golf Boosters – High School
Purpose: Team Expenses
Dates: June 18 – 21, 2024
Location: Community
Activity: Golf Clinic

Organization: Dance Team Boosters – High School
Purpose: Team Expenses
Dates: June 29, 2024
Location: Community
Activity: Raffle Basket

2. Approve the following **student trips:** (attachments)

Organization: Unified Bocce Team – High School
Advisor: Mark Seckar
Purpose: Special Olympics Unified Bocce State Finals
Dates: March 20 – 21, 2024
Location: Hershey, PA
Cost to Dist.: \$2,560.00

Organization: MATHCOUNTS – Middle School
Advisor: Amy Quiring
Purpose: MATHCOUNTS State Competition
Dates: March 22 – 23, 2024
Location: Harrisburg, PA
Cost to Dist.: \$1,099.71

Organization: Odyssey of the Mind – McMurray Elementary
Advisor: Tara Gromen
Purpose: 2024 State Finals
Dates: April 5 – 7, 2024
Location: Swiftwater, PA
Cost to Dist.: \$949.24

Organization: Music Department – High School
Advisor: Ryan Perrotte
Purpose: Pennsylvania Music Educators Association (PMEA)
All State Festival
Dates: April 17 – 21, 2024
Location: Erie, PA
Cost to Dist.: \$3,995.16

VIII. OTHER

RECOMMENDATION: Consider a motion to approve other recommendations as follows:

1. Approve the DRAFT 2025–26 School Calendar. Approve the calendar with the most affirmative votes:

Option 1 – Original calendar with end date of June 5, 2026 (attachment)

Option 2 – Shorter Spring Break with earlier end date of June 2, 2026 (attachment)

2. Approve the donation of two (2) Point-N-Play Playground Banners from Sophia and Amelia Severns to be displayed at the Pleasant Valley and Bower Hill Elementary playgrounds. The approximate value of the donation is \$560.00.
3. Approve a \$50.00 donation from National Energy Foundation to Peters Township School District for McMurray Elementary to purchase books for the library on the topic of Energy.
4. Approve donations of \$2,500.00 from the McMurray Elementary Parent Teacher Association (PTA) and \$2,062.26 from the McMurray Student Council to Peters Township School District for gym equipment at McMurray Elementary.
5. Approve the following **drivers** from Mlaker L.L.C. Student Transportation for the 2023–24 school year:

Candace Donaway
Brittany Hallas
Wyatt Johnson
Timothy Reeder
6. Approve a disciplinary recommendation for a student #23-24-03.
7. Approve the purchase and installation of fitness equipment at Peters Township Middle School at a cost of \$28,035.00, from Websters Fitness Products Inc., COSTARS #014-E23-298. This purchase is funded by the High School Athletic Fund. (attachment)
8. Approve a three year renewal agreement with DQE Communications for Metro Ethernet & Internet Services at a cost of \$1,430.00 per month through the Federal E-Rate Program, on terms and conditions approved by the Solicitor. This renewal agreement is a savings of \$500 per month over last year and is eligible for 40% reimbursement. (attachment)
9. Approve the purchase of a Fortinet FG-201F firewall, one (1) year of FortiCare Premium subscription, and one (1) year of Fortinet Security Operations Center-as-a-Service (SOCaaS) from Dagostino Electronic Services at a cost of \$10,235.00 through the Federal E-Rate Program. This purchase is eligible for 40% reimbursement. (attachment)

10. Approve the purchase and installation of three (3) Community Loudspeakers on the Press Box roof, two (2) speakers on the light poles on the opposite side of the field, two (2) audio amplifiers, one (1) audio digital signal processor, two (2) combo wireless microphone systems, one (1) referee wireless microphone System, and one (1) desktop microphone from Dagostino Electronic Services at a cost of \$43,648.51. The items will be purchased through the COSTARS #034-071 contract. (attachment)
11. Approve a 3-year fair market value lease of 724 Lenovo laptop and 324 Chromebook computers from Trafera at a cost of \$182,581.00 annually for student use. The items will be leased through the COSTARS Hardware Contract #003-051. (attachment)
12. Approve a 5-year fair market value lease of 51 Lenovo ThinkCentre computers from Trafera at a cost of \$10,029.00 annually for staff use. The items will be leased through the COSTARS Hardware Contract #003-051. (attachment)
13. Approve a 5-year fair market value lease of 143 Lenovo Thinkpad computers from Trafera at a cost of \$58,450.00 annually for staff use. The items will be leased through the COSTARS Hardware Contract #003-051. (attachment)
14. Approve a 5-year fair market value lease of 41 Lenovo legion computers from Trafera at a cost of \$23,724.00 annually for student use. The items will be leased through the COSTARS Hardware Contract #003-051. (attachment)

BOARD INFORMATION

PUBLIC COMMENT ON AGENDA ITEMS ONLY

SOLICITOR’S REPORT

CORRESPONDENCE AND MATTERS OF INFORMATION

April Board Meetings:

Tuesday, April 9, 2024 at 6:30 p.m.	Education Committee Meeting
Monday, April 15, 2024 at 7:30 p.m.	Regular Board Meeting
Monday, April 29, 2024 at 7:00 p.m.	Joint Meeting with the Township Hosted by Peters Township School District

May Board Meeting:

Monday, May 20, 2024 at 7:30 p.m.	Regular Board Meeting
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MOTION TO ADJOURN